

## ADMISSION PROCEDURE

The Roeper School seeks best-fit candidates for admission to our school. We find that gifted students who are curious about learning, internally motivated, self-directed, and have a high ability to think abstractly are most successful in our school environment. Admission to our school is based on a review of many factors, including a gifted IQ test result, prior academic performance, a positive teacher report, a successful visit to our school, and the student's ability to give something back to our school community. All admissions decisions are made by a committee of Roeper staff members who look for best-fit, gifted candidates.

1. Contact the Admissions Department to arrange a date and time for a **personal parent/guardian interview**. Parents/Guardians will have the opportunity to tell us about their child, discuss our program and tour the school at this time. For Stages I - IV, call 248/203-7317; for Grades 6 - 12, call 248/203-7433.
2. Return the completed **Application and Questionnaire(s)** with the \$75 non-refundable application fee to the Admissions Department. Application for Financial Aid should also be made at this time.
- 3a. *For Stage I:* Contact the Admissions Department when all the appropriate paperwork has been completed and schedule a **classroom observation** for your child. This qualitative assessment will consist of a one-hour visit in the classroom. A full IQ test will be required before a child enters Stage II.
- 3b. *For Stage II through Grade 12:* If you have a copy of an IQ test that was administered to your child within the past three years, it may be considered valid. If not, you will need to make an appointment for your child to take an **individual IQ test**, which is administered by a psychologist. You may have your child tested by one of the psychologists on our referral list below or by any other licensed psychologist of your choice at your expense. An appointment may be set up by calling one of them directly. Please send a copy of the tester's full, detailed report, including all subtest scores and interpretation of those scores, to the Admissions Department. We require either the WPPSI or the WISC.

Adam Plotnick, Ph.D., Farmington Hills.....	248/471-0071
Lori Radner, Psy.D., Bingham Farms/Farmington Hills.....	248/788-6400, Ext.2
Alicia Acey, Ph.D., Franklin.....	248/346-3496
Steven Spector, Ph.D., West Bloomfield.....	248/539-8018
Sarah Murray, Ph.D., Troy.....	248/962-3040
Pamela A. McCaskill, Ph.D., Plymouth.....	734/416-9098, Ext.1
Patricia C. LaPat, M.A., Farmington Hills.....	248/661-0195
Theresa Andare, M.A., Royal Oak.....	248/320-5590
Ellen Mayfield, Ph.D., Bloomfield Hills.....	248/884-0685
Bela Chopp, Ph.D., Birmingham/Rochester/Southfield.....	248/915-8821
4. Send the **Teacher Report** form to the child's current teacher or counselor. She/he should mail the completed form to the Admissions Department.
5. Send the signed **Academic Records** release form to the student's present school or preschool if applicable. The school should return photocopies of the student's complete records, including transcripts, grades and any standardized test and achievement results, special assessments and other relevant evaluation(s).
6. **Financial Aid is available for students in Stage II through Upper School.** Approximately one-third of our students receive some type of financial aid, and the average award is \$9,000. Parents should begin application for financial aid concurrently with the admission process. (*See additional information in this packet.*)
  - 7a. *For Stages II, III and IV:* Arrange a date with the Admissions Department for a **classroom visit and skills evaluation** for the child. The skills evaluation is an informal analysis done by members of our teaching staff during the child's visit.
  - 7b. *For Middle and Upper School:* Arrange a date with the Admissions Department for a **student visit**. Visits begin at 8:00am and last until 3:30pm so that the student may participate in the typical daily schedule.

The applicant's file will be complete and ready for review by the Admissions Committee when all of the above steps have been completed. A decision will be made at the next established acceptance meeting and the parents will be notified of the results within a few working days. In certain cases, an additional interview or evaluation may be requested. Upon acceptance, an enrollment contract will be mailed. The signed enrollment contract with deposit must be returned by the date indicated to reserve a place for the new student.

